

THE HONG KONG INSTITUTE OF EDUCATION

Action Plan for Handling of Human Swine Flu (Influenza A H1N1) in Student Hall

Background

The World Health Organization has raised the level of pandemic alert of Level 5 on 29 April 2009. The emergency response level of Hong Kong has been activated on 1 May 2009 in response to the confirmed import case of Influenza A (H1N1). Student hall is a close living community. The following guidelines are developed to ensure timely handling of suspected /confirmed cases for minimizing the chance of spread to the Institute community and Hong Kong at large.

General Advice to Hall Residents and Staff

- ✚ Strict adherence to personal and environmental hygiene;
- ✚ Avoid crowded area;
- ✚ Keep windows open to ensure adequate ventilation;
- ✚ Wear mask whenever you do not feel well to protect others;
- ✚ Refrain from class or work if you develop signs or symptoms of influenza (cough, shortness of breath or difficulty breathing, fever);
- ✚ Consult doctor immediately, and inform your roommate and hall manager.

Actions Taking by the Hall Management Office

- ✚ Thorough cleaning of hall facilities with disinfectants;
- ✚ Use diluted (1:49) bleach to clean lift buttons and door handles every 2 hours;
- ✚ Filling of U-traps in sewage pipes with water regularly;
- ✚ Provide alcohol-based handrub at the main entrance of each hall / quarters;
- ✚ Provide mask at the reception of each hall / quarters;
- ✚ Keep residents informed of the situations through poster, notice and leaflets;
- ✚ Brief hall attendants on the measures taken and hygiene concern;
- ✚ Prepare for possible quarantine need of resident (totally 7 sick rooms available);
- ✚ Keep close contact with International Office and the Mainland Development Office on list of exchange students;
- ✚ Keep close contact with the Medical Clinic on number of influenza cases;
- ✚ Keep close contact with the Estates Office and the Crisis Management Team.

When Medical Professional Determined There Is a Suspected/ Confirmed Case

- ✚ Patient should have been admitted to A&E of an HA hospital or designed fever clinic;
- ✚ Report to the Crisis Management Team via the Student Affairs Office immediately;
- ✚ Co-operate with the Center of Health Protection (CHP) in case of investigation to the affected hall;
- ✚ Implement health declaration by staff and residents of affected halls / quarters;
- ✚ Suspend intake of new residents until the case is cleared;
- ✚ Address to the concern and emotion of staff and students;
- ✚ Forward media enquires to CIAO.

Flow Chart

